



**MATHISON & VOS**  
ATTORNEYS AT LAW / PLLC

101 West Highway 61 | PO Box 728 | Grand Marais, MN 55604  
Phone: 218-387-9191 | Fax: 218-387-2999

Ruthanne H. Vos, Attorney at Law  
Email: [rvos@mathisonandvos.com](mailto:rvos@mathisonandvos.com)

Janet V. Ditmanson, Legal Assistant  
Email: [staff@mathisonandvos.com](mailto:staff@mathisonandvos.com)

March 17, 2020

To: Our Clients  
From: Ruthanne Hedstrom Vos  
Re: COVID-19 Considerations

We at Mathison & Vos, PLLC want to reassure you that our highest priority is the health, safety, and well-being of our employees, our clients, and the greater community. We are closely watching the guidelines provided by the Federal Government, by Governor Walz and the State of Minnesota, the Centers for Disease Control and Prevention, the World Health Organization, and our local public health department to limit the spread of COVID-19 in our community.

To ensure the safest environment for our clients and staff, our office is now set up to practice the recommended social distancing of six feet from one another. We have been and continue to be vigilant in instituting office sanitation, including sanitizing our pens and working surfaces before and after each client meeting. Our office staff practices the recommended 20-second handwashing routinely throughout the day, and are watching our own health and pledging to stay away from the office if feeling any flu-like symptoms.

We ask that you help us in these efforts by avoiding coming in to our office if you are sick, or exhibiting any flu-like symptoms.

If you are unable to or uneasy about coming into our office, we are prepared to arrange a video conference or telephone conference if needed for initial or interim meetings. Our in-person meetings, including signing conferences, have been restructured to minimize in-person contact.

We wish you continued health and safety, and look forward to continuing to meet your estate planning needs during these uncertain times.

Ruthanne and Janet